

Washington Sea Grant Student Assistant — Indigenous Aquaculture Collaborative Network

Department: Washington Sea Grant (WSG)

Date Available: Immediately

Application Deadline: First consideration given to applications received by **May 28, 2021**.

A leader in research, outreach and education for more than 50 years, Washington Sea Grant helps people understand and address the challenges facing Washington's ocean and coasts. WSG serves the Pacific Northwest and the nation by funding high quality marine research and working with communities, managers, decision-makers, businesses, educators and the public to advance regional understanding and sustainable use of ocean and coastal resources. WSG envisions healthy, productive and resilient coastal and marine ecosystems that sustain Washington's rich cultural and maritime heritage, vibrant coastal communities, clean waters and beaches, prosperous fisheries and aquaculture, diverse wildlife and an engaged public. WSG endorses and is committed to pursuing activities that advance two cross-cutting principles within its core functions of research, outreach, education and communications: cultivating partnerships and practicing a commitment to diversity, equity and inclusion.

General Duties/Description:

Washington Sea Grant is seeking a student assistant to support the Cross-Pacific Indigenous Aquaculture Collaborative Network (indigenouaquaculture.org). The network works to advance time-tested Indigenous mariculture-based food systems through community-to-community collaborations and events. The student assistant will work closely with the WSG Project Lead (Melissa Poe, social scientist) to provide support on a broad array of operational, communications, and planning tasks. In addition, the student assistant will work with the Project Lead to plan and coordinate logistics for meetings and events, including a 3-day field-based summit planned for 2022. The person in this position will engage with a wide range of partnering individuals and organizations to ensure effective collaboration and project success, and this will require cultural competency and respect towards diverse communication styles and approaches to knowledge. This position requires the ability to be highly organized, detail-oriented, effective at in-person and virtual communication, and initiate timely responses and exercise sound judgment in developing tactful and diplomatic support. This opportunity is open to undergraduate and graduate students. Native American, Alaska Native, Native Hawaiian and Pacific Islander students strongly encouraged to apply.

Requirements:

- Excellent written and oral communication skills, and a demonstrated ability to communicate effectively with a variety of constituencies
- Excellent follow-through, attention to detail, organized, with strong documentation skills
- Flexible attitude with an interest in learning new skills and applying creative thinking
- A commitment to the goals and ideals of Washington Sea Grant

Desired Skills and Attributes:

- Experience with event planning
- Interest in and experience working on Indigenous environmental affairs
- Literature retrieval and document curation experience
- Demonstrated proficiency with Microsoft Office applications and Google Share Drives
- Upper-division or graduate level student preferred

Hours:

Up to 19.5 hours per week during the school quarters; opportunity for more hours during summer. The position is funded for one year (through Summer 2022).

Salary: Salary is competitive and commensurate with academic standing, qualifications, and experience.

How to Apply: Email cover letter, resume, and the names of 2 professional references in a single PDF document to Dr. Melissa Poe (mpoe@uw.edu). Priority deadline is **May 28, 2021**.